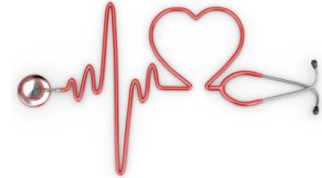


### The Diane Thornley Award of Excellence in Infection Prevention and Control

Diane Thornley was the founding president of CHICA-CSO, now IPAC-CSO who had a passion for innovation in infection control. This award, created by her and now maintained in her memory, honours an individual OR team for outstanding creativity:



- a. in the management and resolution of a particular (IPAC) issue or,
- b. in the development and initiation of an innovative or ingenious educational project.

#### What is the award?

Each year, IPAC-CSO will award:

- **Diamond contribution:**
  - A letter of recognition sent to your organization's Chief Executive Officer or other most senior leader from the Executive of IPAC-CSO highlighting your efforts
  - A digital badge to append to social media or email recognizing your dedication to infection control
  - Recognition and spotlight in IPAC-Canada's quarterly education newsletter
  - \$500.00 to an individual or team
  - Requires a scoring of 50/50
- **Platinum contribution:**
  - A letter of recognition sent to your organization's Chief Executive Officer or other most senior leaders from the Executive of IPAC-CSO highlighting your efforts
  - \$250.00 to an individual or team
  - Requires scoring of 45/50
- **Gold contribution:**
  - A letter of recognition sent to your organization's Chief Executive Officer or other most senior leader from the Executive of IPAC-CSO highlighting your efforts
  - \$100 to an individual or team
  - Requires scoring of 40/50

Note that there is no restriction on the number of submissions; applicants can qualify for multiple awards.

### Criteria

1. Candidates and recipients of this award must be IPAC-CSO members in “good standing” (paid dues, regular meeting attendance). Refer to [IPAC CANADA bylaws](#) and [IPAC-CSO terms of reference](#) for specifics.
2. The award is for the creative application or problem-based approach where planning or implementation has occurred within the previous 12 months to one or more of the following:
  - a. Implementing or effecting change related to basic IPAC practice
  - b. Implementing or effecting change related to implementation of guidelines or best practice
  - c. Providing education to staff, patients/clients/residents in various health care settings or the general public about IPAC
  - d. Solving a specific IPAC issue or problem encountered in professional setting

### Application Process

1. The application is due by the September Chapter meeting. All applicants with eligible submissions are required to present their initiative to IPAC-CSO membership. The method of the presentation shall be at the discretion of the submitting individual in consultation with IPAC-CSO executive members. Additional points will be awarded for creativity.
2. The “Out of the Box Award” information is posted on the [IPAC-CSO website](#).
3. The candidate(s) must submit the following:
  - a. A creative presentation outlining the project or problem based approach, method or tools used to achieve the goal, and details of the outcomes (as applicable);
  - b. Name, address (personal or employer), sector (pre-hospital, LTC, etc.) and e-mail of the submitting individual. In the event of a team submission, names of all contributing members must also be included.

Note that in instances when the award is being applied for by a group of people or a team, a lead name must be designated for communication purposes with the awards committee. If a “team” is successful, then the



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lead is responsible to identify all team members who were involved in the project and ensure the award is equitably distributed. Maximum of one topic, project or theme per submission. The team lead for each submission must be identified and a member of IPAC-CSO.

Applications received after the due date will not be considered.

### Award Process

1. The Awards Committee will consist of 2 members of the current executive and 3 other members at large. The committee membership will be announced at the June meeting.
2. Committee members must recuse themselves from any vote that involves a project submitted from their organization
3. Applications received will be reviewed by the Awards Committee to determine whether they meet the award criteria. If the submission does not meet the criteria, the candidate will be informed and invited to reapply.
4. The successful applicants will then be informed that they will be required to give a 10-15 minute presentation describing their initiative at a general meeting. Note: There must be a quorum (as per IPAC-CSO Terms of Reference) for the award to be presented, voting to transpire, and a winner to be declared. If a tie occurs, then voting must continue until a winner emerges. If there is no quorum, then the awards process will stop and resume at the next meeting where quorum is attained.
5. At the September meeting all members will be provided with a ballot with which to score the submission(s)
6. All ballots will be gathered by a member of the Awards Committee or their delegate and tallied.
7. If there is only one application, the membership should vote and a minimum total score of 40/50 (80%) achieved for a winner to be declared.
8. The President (or designate) will also announce the winner(s) and make a presentation at the annual education day.
9. The winner will receive the monetary award from the IPAC-CSO Treasurer. In instances where a “team” has been successful, the monetary award will be issued to the designated lead indicated on the application form.
10. The name of the successful recipient (or recipients in the case of a “team” success) will be posted on the IPAC-CSO website to remain in perpetuity.

**Voting Criteria**

<b><u>Criteria</u></b>		<b><u>Possible Point Value</u></b>
1	The issue/problem/education is IPAC specific.	5
2	The project was creative and innovative.	5
3	The submission method was creative and innovative.	5
4	An effective resolution or outcome was evident	5
5	The project is credible, valid and reliable	5
6	There was a unique solution or angle to the problem/issue	5
7	Implementing or effecting change related to basic IPAC practice	5
8	Implementing or effecting change related to implementation of guidelines or best practice	5
9	Providing education to staff, patients/clients/residents in various health care settings or general public about IPAC	5
10	Solving a specific IPAC issue or problem encounter	5
	Total	50